

Update Course Details

Library & Support Staff can update the Course name or details of a Course in eReserve.

The steps to update the Course name or details are as follows:

1. Access Requests;
2. View the Course filter on the left hand side;
3. Type the course code (e.g. CS101) into the Course Search;
4. When the course code appears select Edit;
5. Update the course name or details as needed;
6. Save your changes.

TIP: Courses cannot be created using this mechanism, only updated

TIP: Only Courses that have Requests will be accessible in the Courses Filter